

## **Terms and Conditions – Bookings at Fego Sevenoaks**

### **Terms**

All reservations of the first floor or downstairs areas at Fego Sevenoaks provisional or confirmed are made upon and are subject to the following terms and conditions and no variation thereof will be accepted unless agreed in writing. In confirming your booking, you are agreeing to these terms and conditions in full.

### **Interpretation**

In these Terms and Conditions, “Fego Sevenoaks” refers to Fego LTD and the ‘Client’ refers to the company, individual or group booking the space.

### **Confirmation and Deposit**

Upon confirmation of the booking, a deposit of £500 for the exclusive use of the first-floor space and £150 for any bookings over 12 PAX will be required payable within seven days. This can be paid in store, by phone or by BACS transfer. If the deposit is not received within the stated time, Fego are unable to hold the booking for you.

### **Cancellation**

Once a booking has been confirmed in writing, if it is cancelled within a month of the booked date, the deposit will be retained by Fego.

### **Numbers**

Confirmation of numbers for any and all events is required seven days before the date of the event. The client will be charged on the basis of the confirmed number of guests. If no confirmation is given, the client will be charged for the number of guests in the most recent correspondence.

### **Gratuity**

A suggested gratuity of 12.5% of total bill will be added to the clients account for all consumable items

### **Minimum Spend**

There is a minimum spend on the exclusive use of the first-floor space at Fego Sevenoaks of £1000 Sunday – Wednesday and £1500 Thursdays – Saturdays. For part hire of the space, the minimum spend is £700 on all days of the week. This is excluding the 12.5% gratuity.

### **Capacity**

First floor space: 45 Seating, 70 Standing  
Half of the space: 22 Seating, 35 Standing  
PDR: 12 Seating

### **Timings**

Exclusive hire is available from 6pm – 12pm with access to contact one hour earlier. Earlier access may be possible but could incur an additional cost.

**Cakes**

Other than cakes, only food and beverage produced by Fego is permitted for consumption on the premises.

**Equipment**

Any electrical equipment being bought into Fego must be pat certified (portable appliance tested.)

**Music**

Fego will supply background music and genre requests are considered. Alternatively, if you have the exclusive use of the upstairs space, you are welcome to connect your phone or other electronic device to our system and play your choice of music for your event. Live music or DJ's hired by the Client are acceptable but Fego must be made aware prior to the event.

**Payment**

Unless otherwise agreed in writing from Fego, full payment must be made at the end of the function. The deposit amount will be deducted from the final bill. All major credit cards are accepted.

**Fego Premises**

Fego will charge for any items belonging to the restaurant that are removed from the premises. Any equipment that is left and not collected for more than 48 hours will be disposed of by Fego without prior warning unless otherwise agreed in writing. For legal and health and safety reasons, our team are unable to lift heavy items on behalf of our guests.

**Smoking**

The client/s are not permitted to smoke in any part of Fego's premises. Smoking is permitted outside of the restaurant but not under the umbrellas in the dining area.